



## Somalia GBV WG: Criteria for Service Providers to use the GBVIMS

This document provides guidance on the criteria necessary for service providers to use GBVIMS in Somalia:

- 1) All organizations using GBVIMS and accessing training or support on GBVIMS must be directly providing response services to GBV survivors in at least one of the following areas<sup>1</sup>:
  - *Psychosocial support* - including counseling or basic emotional support, material assistance (dignity kits, shelter kits etc), case management, livelihood support (small grants, vocational training) and recreational activities;
  - *Medical Services* - medical treatment, including clinical management of rape (CMR);
  - *Legal Services* - Legal representation, legal counseling and mediation.
  - *Protection services* – police, safe house/shelter, safety networks;
- 2) All organizations using GBVIMS must be trained in case management, basic GBV concepts including GBV Guiding principles - in particular the need for *confidentiality*, its practical applications and guidelines for obtaining *informed consent*. All organizations using GBVIMS must be trained in using the GBVIMS intake and excel-based incident recorder, classification form and consent form;
- 3) Staff directly working with survivors should have a strong understanding of the sensitive nature of the data, the importance of data confidentiality and security and sign a code-of-conduct;
- 4) All organizations using the GBVIMS should have data protection protocols for safe collection, storage and sharing of incident data (paper and electronic files) based on the GBVIMS data protection protocol checklist. This includes lockable cabinets, password protection files, safe back-up and procedures for destroying data during an evacuation and general technical capacity for data protection.
- 5) All organizations using the GBVIMS have the option to sign the Information Sharing Protocol (ISP) developed at district/regional level (which will contribute to an internal trend analysis among data gathering agencies and pre-approved agencies as per the ISP) and/or the national ISP (for sharing an external trend analysis) but will not include any identifiable information of the survivor or organisation providing support. Data gathering agencies that sign an ISP must respect its contents;
- 6) All service providers willing to use GBVIMS are encouraged to actively participate in GBV coordination mechanisms, where available;
- 7) Any service provider wishing to use GBVIMS should have the required technical capacity within their organization as well as dedicate time of staff members. It is advisable to have the following resources:
  - Use the GBVIMS intake, classification and consent forms in English and Somali;

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<sup>1</sup> Please note that while awareness raising programmes are essential to the GBV prevention and response, the GBVIMS is restricted to ONLY those organizations PROVIDING RESPONSE SERVICES to GBV survivors.



- GBVIMS reporting officer/database manager with dedicated time to insert the incident data into the Incident Recorder (IR) and to produce monthly and quarterly trend analysis. This person must be available to attend the training or technical training sessions (for instance on how to create pivot table and trend analysis) organized by the GBVWG in the field.
- Case workers, social workers or psychosocial counselors should be available to attend training or technical training sessions (including use of the intake form, classification form, informed consent, data protection protocols) organized by the GBVWG in the field.
- All staff appointed to use the system should be trained on GBV guiding principles and informed consent.
- It is advisable to conduct refresher training for staff and ensure the data protection protocol and checklist are regularly reviewed and available in Somali and English.

For more information or to request to use the system please email [gbvims.somalia@gmail.com](mailto:gbvims.somalia@gmail.com)